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# ASL AIRLINES BELGIUM IS LOOKING FOR A

## OCC FLIGHT OPERATIONS CONTROLLER

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JOB TITLE **OCC Flight Operations Controller**  
DEPARTMENT **OCC**  
LOCATION **Liège Airport Site**  
REFERENCE CODE **ASLB19-002**

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ASL Airlines Belgium  
Rue de l'Aéroport  
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### Purpose of the job

As a member of the cross functional OCC team, the Flight Operations Controller analyzes, controls and reports flight operations activities in order to meet Freighter Integrators and Airline customers needs and expectations.

### Key activities

#### Daily Flight Operations Plan

To realise the daily operations in the Operations Control Centre of ASL Airlines Belgium in Liege in order to co-ordinate and control the flight operations plan on the Global Air Network.

- Ensure flight follow-up (watch) for all Airline flights (ASLB, ASLE, WL).
- Manage the aircraft tail assignment to the routes taking into account noise restrictions, a/c operating limitations.
- Produce aircraft, crew disposals and technical fleet status reports and distribute it to all concerned parties in accordance with the published weekly programme.
- Maintain and update the weekly programme once published by the customer.
- Ensure all operational restrictions and limitations are not impairing the daily/ weekly programme in accordance with all published reports.
- Ensure runway slots are reflecting the changes to the air network. (Slot management).
- Ensure all parties, such as handling agents, airlines, etc are kept informed and have acknowledged all operational changes and requirements.
- Communicate with crews on VHF radio.
- Listen and communicate on ground radio.
- Promote and ensure an effective and good working relationship between the OCC and other LGG based departments in order to maximise co-operation and effectiveness amongst Operations.
- Maintain IS systems to ensure flight programme and information reflects all data, changes and operational restrictions accurately.
- Perform all parking control duties / Perform all tasks related to the parking control and parking allocation, including communication with customers, airport authorities and all involved parties.
- Ensure close and effective collaboration with all other members of the OCC and customers.
- Liaise with Flight Operations Officer to ensure all Flight Operations Officers' tasks are performed in a matter of effectiveness and perform all Flight Operations Officers' tasks when required.
- Report and escalate all issues impacting the air network to the hierarchy and people concerned.
- Actively control and support the air network in order to avoid any flight and service disruptions and establish contingencies when required.
- Establish various reports and handovers to ensure efficient communication and reporting.
- Critical and pro-active seeking of information impacting the operations.
- Assume responsibility for various other tasks as directed by the OCC Duty Manager such as updating the I-folders with all contact details for handling, fueling, ATC on Network airports.

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## Preferred experience/knowledge

- Bachelor level and preferably training in an Airline company.
- International express or logistics industry background.
- Minimum of 2 years experience within a major airline environment, preferably Flight Operations.
- Knowledge of obtaining runway slots and over flight clearances.
  
- Ability to work on own initiative in a deadline-driven and multicultural environment.
- Ability to manage multiple assignments while keeping the helicopter view to monitor the flight operations plan.
- Very good communication capability both internally and externally.
- Being computer literate, with knowledge of Windows, and Word for Windows.
- Fluent use of written and spoken English.
- To display a positive, open and cooperative behaviour in order to facilitate a good relationship inside and outside the department, avoid and help to solve conflicts.
- To be rigorous, precise, well organized, solution orientated, proactive, etc.

## Contract type

Undetermined period contract – 40h/week in shift pattern (3shifts).

High demand for personal flexibility and operational stress management.

Day & Night / Including Saturdays, Sundays and bank holidays (H24 / 7 days a week).

## How to apply

Please send your CV and your motivation letter via our job portal <http://jobs.aslairlines.be/> and indicate the reference code in the subject of your motivation letter.