
ASL AIRLINES BELGIUM IS LOOKING FOR AN **OPERATIONAL SAFETY MANAGER**

ASL Airlines Belgium
Rue de l'Aéroport
Building 101
4460 Grâce-Hollogne
Belgium

JOB TITLE **Operational Safety Manager**
DEPARTMENT Compliance Monitoring & Safety
LOCATION Liège Airport Site
REFERENCE CODE **Operational Safety Manager**

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Purpose of the job

- To support the Safety and Compliance Manager;
- To act as deputy Safety Manager;
- To manage the Safety Management System;
- To develop and maintain the Crisis Management and support all line managers in case of crises.

Key activities

Safety Management System (SMS)

- Act as a focal point and is responsible for the development, administration and maintenance of the Safety Management System (SMS);
- Manage the Flight Data Monitoring Program (FDM);
- Ensure the maintenance of Safety Management documentation;
- Organize the Safety Management training;
- Organize the training in the Just Culture Policy;
- Organize the Fatigue Safety Action Group;
- Responsible for the day to day administration and oversight of the SMS operation;
- Responsible for the administration of the Safety and Risk Module in the SMS software;
- Participate in the Safety Review Board and presents the results of the analysis of the Safety data to the Safety Review board;
- Liaise with authorities, manufactures, associated airlines and Safety Organizations on Safety matters;
- Liaise with Air Accident Investigation Department of the relevant Authorities;
- Coordinate the activities of the Flight Safety Pilots;
- Lead the internal investigation in collaboration with the Flight Safety Pilots in case of serious incidents and accidents;
- Conduct confidential hearings in collaboration with the Flight Safety Pilots with crew members if necessary;
- Is the focal point for hazard identification and risk assessments for companywide hazards and assist the Safety representatives of the department in performing the hazard and risk assessments that are related to the department;
- Sample checks the implementation of the mitigation actions as defined during the risk assessments;
- Provide advice on Safety matters;
- Ensure initiation and follow up of internal occurrence/accident investigations;
- Interface with the Pilot Investigator in case of FDM high exceedances;
- Prepare the Event Review Board, participate in the Event Review Board and prepare the report with the conclusion of the Event Review Board;
- Ensure the communication and promotion of Safety related information in order to increase awareness of personnel.

Crisis Management (CM)

- Build and maintain effective crisis management plans and contribute to the identification of new needs with stakeholders;

OPERATIONAL SAFETY MANAGER

- Collaborate with individuals across the entire company to develop, implement, maintain and execute business continuity plans that meet the strategic and operational needs of the company;
- Plan, control and deliver assigned CM and Business Continuity exercises and ad hoc projects, and participate fully in cross-functional exercises, ensuring requirements are delivered to plan;
- Ensure assigned staff are aware of and capable of delivering their accountabilities;
- Collect post event learning and continuously improve the company CM plans;
- Identify and evaluate technologies that can support crisis management;
- Update the Emergency Response Plan manual when necessary;
- Ensure all personnel with responsibilities under the ERP are appropriately trained and qualified to execute applicable procedures;
- Coordinate the organization of regular Emergency Response training exercises for internal staff and ensure ready functionality of all equipment and facilities;
- Ensure that after any exercise or crisis, a debriefing is held with all the involved parties;
- Ensure recommendations and adjustments to the procedures are issued from lessons learned (e.g. training, security procedures, communication systems...);
- Ensure subsequent emergency exercise will be conducted in such a way that it guarantees deficiencies discovered during previous exercises are corrected;
- Ensure the effective application of the Emergency Response Procedures in case of event requiring their execution;
- Coordinate activities with and provide relevant information to the Group crisis manager;
- Ensure any changes to the organization are also updated and reflected in the ERP;
Keep the database and phone numbers up to date in the alerting system, ensure it continuously reflects any changes in the organization, create awareness on the system in the organization and ensure regular practice through periodic testing.

Preferred experience/knowledge

- Master in a technical discipline or equivalent;
 - Training in Flight data Monitoring software and in the interpretation of the data;
 - Training in Hazard Identification and Risks Assessment;
 - Training in Safety Management System;
 - Training in Crisis Management
- The following experiences and knowledges are an asset:
- Experience as a pilot;
 - Knowledge and experience in Safety Management Systems, Flight Data monitoring Systems and Fatigue Risk Management, Crisis Management);
 - Experience in the aviation sector (operations, maintenance, compliance monitoring).
- Very high sense of confidentiality at all times;
 - In depth analytical and problem-solving skills;
 - Decision-making oriented;
 - People Manager;
 - Ability to work on own initiative in a deadline-driven environment;
 - Ability to communicate both written and verbal at all levels, internally and externally. Demonstrate diplomatic skills;
 - Good organizational and editorial skill;
 - Demonstrated accuracy and analytical skills;
 - Being computer literate;
 - Fluency in English, French. Any other language is an asset.

Contract type Permanent contract – Full time job - Office Hours

How to apply Please send your CV and your motivation letter via our job portal <http://jobs.aslairlines.be/> and indicate the reference code in the subject of your motivation letter.